

## **Leading Change Canada – Call for Steering Committee Member**

### **Director of Delegates and Participants**

#### **PLEASE NOTE: THIS IS A VOLUNTEER POSITION**

Leading Change Canada is seeking a Director of Delegates and Participants to join its volunteer Steering Committee. If you are between the ages of 19-35 and passionate about accelerating the transition to a sustainable, prosperous, and socially just future, and fit the skills required for the position, then we encourage you to apply!

#### **Why apply?**

Being a member of Leading Change's Steering Committee provides an opportunity to:

- Gain leadership and governance experience with a national not-for-profit
- Provide input and direction during an exciting phase in the organization's development
- Engage directly with sustainability leaders working in the private, public, and social sectors
- Challenge and expand your perspective by working with people across different industries, disciplines, sectors, perspectives, ideological beliefs, and generations

#### **About the Leading Change Canada Steering Committee**

The role of the Leading Change Steering Committee is to (1) provide feedback and guidance for consideration by the Board of Directors, and (2) support Leading Change staff in the successful execution of programs.

The committee is comprised of individuals who fall within Leading Change's target demographic of Canadians who are 19-35 years of age. An alumni representative (35+) may also be included as an additional advisor and bridge to Leading Change's mid-career alumni.

Committee members offer strategic input and take on various tasks associated with Leading Change fora, events, and new programs in development. Travel, accommodation, registration, and related expenses for program support are covered by Leading Change.

The time commitment is estimated to range from 10 – 30 hours a month depending on the time of year and activities.

#### **What we're looking for in a Director of Delegates and Participants**

The Director of Delegates and Participants is the point person for youth delegates participating in Leading Change Capital (April 2021), Leading Change Forum (Winter 2022), and other events. We are looking for a dedicated individual who can roll up their sleeves to help support tasks in the following areas:

- Leading the screening, evaluation, and selection of youth delegates
- Being the point person for answering delegate questions and sharing important updates
- Assisting with the delegate package (pre-Forum readings) and participant surveys

- Animating online community / alumni pages

Experience in the following areas are considered an asset:

- Event management experience, particularly in an attendee-facing role
- Community organizing and movement building, particularly with youth
- English and French bilingualism

General characteristics we appreciate in all candidates:

- Curiosity and an appreciation for the complexity associated with pressing sustainability issues
- Humility and an ability to quickly learn and iterate when faced with set-backs
- Innovative thinking and a willingness to voice a dissenting opinion in a group setting

For capacity building and continuity, it is expected that Steering Committee members can commit to serving a two-year (24-month) term.

Steering Committee members will be selected based on the organization's current priorities and fit with the skillsets of other members.

Leading Change values and encourages the contributions of individuals who identify as members of typically underrepresented communities in positions of Canadian leadership or power (Black, Indigenous, persons with disability, visible minorities, LGBTQI2+). We recognize that structural barriers shape experiences and opportunities and take this into consideration with screening and selection decisions.

We commit to making every effort to maintain diversity in gender, location, age, identity, and experiences in final Steering Committee composition.

### How to apply

To apply, please complete your application [through our online portal](#) and include:

- ✓ CV
- ✓ a one-page letter of motivation

Applications will be received and reviewed on a rolling basis until positions are filled. **The first round of application review will begin November 23, 2020.** Interested candidates are encouraged to apply early.

Interviews with finalist will be conducted throughout early December with a target of onboarding Steering Committee members before the end of the calendar year.

*We thank everyone in advance for their applications. Only select candidates will be contacted.*

### About Leading Change Canada

Leading Change is a national not-for-profit organization supporting Canadians between the ages of 19-35. Its mission is to activate and accelerate young professional leadership for positive environmental, social, and economic impact. The organization is part of a constellation of sustainability-focused organizations that includes [The Delphi Group](#), [GLOBE Series](#), and [EXCEL Partnership](#). They share a common vision: to achieve a sustainable, prosperous, and socially just future in a generation.

For more information, please visit [www.leadingchangeCanada.com](http://www.leadingchangeCanada.com)